



# Festival in the Park

Scarness Park Hervey Bay Queensland

## Stall Holders Application For Festival - 25 March 2012

We appreciate your interest in participation of the Fraser Coast Cultural Festival. Please complete this form and return with payment to us at:  
Fraser Coast Cultural Festival PO Box 3177 Pialba Qld 4655 or email to [info@frasercoastculturalfestival.org.au](mailto:info@frasercoastculturalfestival.org.au) by January 22<sup>nd</sup> or by arrangement. All successful applicants will be contacted with program and stall location details.

### Please print the following information clearly:

Name: .....

Business / Organisation: .....

Postal address: .....

Phone No: ..... (Work) ..... (Home)

Mobile No: ..... Fax No: .....

Email: ..... Website: .....

Description of Stall: (Please attach photo if you have one) .....

.....

.....

Have you been a stall holder at previous or other festivals? If so when and where?: .....

.....

.....

The Fraser Coast Cultural Festival is a celebration of cultural heritage (of Indigenous or ethnic Australians). Is there a country or culture your stall would represent?

..... Name of Country.

### Section A: Stall Holder Fees for the 2012 Festival

Description	Size	Price	Number	Subtotal
Commercial Site	6x3 metres	\$160		\$
Commercial Site	3x3 metres	\$80		\$
Wineries Site	3x3 metres	\$80		\$
Community (Unpowered) Site	3x3 metres	\$25		\$
Add - Powered Site	1 @ 15 amps	\$20		\$
Add – Additional Power	2 @ 15 amps	\$40		\$
<b>Total Fee Due</b>				<b>\$</b>

NOTE: LODGEMENT OF APPLICATION DOES NOT MEAN AUTOMATIC ACCEPTANCE. THE FRASER COAST CULTURAL FESTIVAL INC. SELECTION CRITERIA AND GUIDELINES WILL APPLY TO ALL APPLICATIONS.

**Section B: Permit Requirements (please ensure all items are included)**

- Please attach a copy of your current Public Liability Insurance indemnifying the Fraser Coast Regional Council to a minimum of \$10 million.
- Relevant Fraser Coast Regional Council Environment and Health Services permit or equivalent. These can be requested by your local council.
- For food store operators, if accepted, additional food handling requirements and a copy of relevant Food Safety Standards must also be included.
- The relevant fees must be attached with this application.

**Section C: Vehicles**

Access to the Festival area is from 5.30 am. Exit is not available until 4.30 pm.

**All Vehicles** must be removed from the Festival area by 8.00 am. Parking of vehicles can be in nearby streets or the nominated parking area.

**Vehicle Permits:** Note that **only vehicles** displaying official parking permits will be allowed access to the event site. **No parking** will be permitted on site with the exception of food / drink vans.

Vehicle Make	Registration #
Vehicle Make	Registration #
Vehicle Make	Registration #

**Section D: Set up information**

<b>Site Access Times</b>	<b>Bump in Time</b>	<b>Completed for Inspection By</b>
	05.30 am	8.00 am

**Power Requirements**

**Note:** Only single phase 240volt power will be supplied. All electrical leads and equipment is to be fully tested and tagged at the expense of the stall holder. (Refer item 3 – Terms and Conditions)

Please indicate wattage required for each item:

Bain Maries: \_\_\_\_\_  
Urns: \_\_\_\_\_  
Grills: \_\_\_\_\_  
Lighting: \_\_\_\_\_  
Other equipment (Please specify): \_\_\_\_\_  
\_\_\_\_\_

***These units combined must not draw more than 15 amps per site***

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Please advise if gas cylinders will be used on the site:  Yes  No

*In the interest of public safety the following regulations must be observed:*

- **Current Inspection Tags** must be attached to all **electrical leads**.
- **Current "In date" Certification Labels** must be attached to all **Gas Cylinders**.
- Random checks on the above will be carried out, non complying items will be removed.

### Section E: Description of goods / services provided:

The organisers will endeavour to avoid conflicts of interest and any undesirable merchandise being promoted. Please list goods and / or services which will be offered on the requested site.

Are there any other unusual requirements or aspects of your stall that require special consideration on the part of the Event Co-ordinator? Please advise:

Overall dimensions of your site requirements (Some sand bagging may be required) – Maximum Site dimensions 6m x 3m

### Section F: Declaration

In making this application, I acknowledge that I have read the "Stallholder Terms & Conditions" and agree to abide by them.

The stallholder hereby releases and indemnifies the "Fraser Coast Cultural Festival Inc." Its officers, employees and agents from and against all actions, claims, proceedings and demands whatsoever including, but not limited to, any actions in contract, tort, and or criminal prosecution which may be made or brought by any person, entity or authority against the stallholder or the Fraser Coast Cultural Festival Inc. for actions, conducts, negligence and or omission by the stallholder, its employees, agents and / or representative in respect of any loss, injury or damages including death to any person or property and consequential loss caused or contributed to (To the extent of the contribution) by any wilful or negligent act or omission of the stallholder, its employees, agents and / or representative.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Disclaimer: the preparation of this event, we have relied on information which we believe to be accurate and reliable. However, neither the Fraser Coast Cultural Festival Inc., Fraser Coast Regional Council nor any persons involved in the preparation of the event, accept any form of liability whatsoever for its contents, including opinions advice or information or for any consequences that may arise. The content and programming for the Fraser Coast Cultural Festival Inc. is subject to change from time to time without notice. Fraser Coast Cultural Festival Inc. may modify this document or agreements at any time and such modifications shall be effective immediately upon publishing the modified agreement on the website or as a hard copy document. You agree to review the agreement periodically to be aware of such modifications. The Fraser Coast Cultural Festival Inc. has taken reasonable efforts to ensure that the content is accurate, however all content is provided on an "as is" and "as available" basis. In no event shall Fraser Coast Cultural Festival Inc. or its affiliates be liable for any special, indirect, punitive or consequential damages (including but not limited to, damages for loss of profits, business interruption and the like) resulting from use of products or services promoted or inability to use the service, or any information, or any delay of such information or service. In no event shall Fraser Coast Cultural Festival Inc. or its affiliates be responsible for non-receipt of a registration for participation by stall holders or performers for an advertised event.*

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THE FRASER COAST CULTURAL FESTIVAL INC. SELECTION CRITERIA AND GUIDELINES  
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## Section G: Terms and Conditions for Stall Holders

1. Public garbage collection and disposal from publicly accessible areas and provision of an industrial waste bin for the use of stallholders will be provided by the organisers.
2. The organisers will make reasonable efforts to provide single phase electrical power to sites sufficient for lighting and other stallholders site needs.
3. Stallholders will be required to supply their own electrical power leads to draw supply from central power outlets. The power supply to each stall must be fitted with a circuit board equipped with an overload circuit breaker switch not exceeding 15 amps. It is the responsibility of the stallholder to ensure all power leads and equipment comply with Work Place Health & Safety Legislation Testing and display tags on all leads.
4. Vending facilities and services must comply with the Fraser Coast Regional Council's Environment and Health Services Unit and the Police and Fire Brigade standards of operation.
5. Site fees must be paid in advance (No fee paid – No site)
6. Vehicle passes will be issued to control access to event sites. All supply / personnel vehicles must vacate the event site at least 30 minutes prior to the advertised commencement time.
7. Stallholders generators will not be allowed on site without prior approval.
8. Site applications must include details of the proposed facility, together with erected / established dimensions, including perimeter tent pegs and trailer bars. Applications must include the name, address and telephone number of the person who will be deemed responsible for the operation of the proposed facility during the event for which a stallholders approval is sought.
9. Stallholders must hold a current Public Liability Insurance Policy with a minimum cover of \$10 million and indemnifying the Fraser Coast Regional Council. Proof of such current Public Liability Insurance must be included with the application for a site at the event.
10. Stallholders must comply with any other arrangements that the Event Coordinators may enter into. Official suppliers to events will be confirmed when site applications are accepted and confirmed.
11. Stallholders are responsible for bulk rubbish removal (eg cartons, cans, plastic wrappers etc) from their allocated sites to the industrial waste bins provided.
12. Stall holders are liable for restoration claims made by the Fraser Coast Regional Council for damage that may be caused to the site.
13. Stalls must be set up and ready to operate at least 30 minutes prior to the advertised time for commencement of the event. Stalls will not be dismantled prior to the advertised finishing time of the event without prior approval from the coordinators.
14. Stallholders may not erect or use any advertising materials such as large banners, signs or tents, which in the opinion of the coordinators, is likely to conflict with the spirit of any sponsorship arrangement entered into by the coordinators or is in the opinion of the coordinators deemed offensive.
15. Stallholders shall not engage in any activity which in the opinion of the coordinators, will or is likely to cause any nuisance to adjacent stallholders or the general public.
16. Stallholders shall not engage in any activity which in the opinion of the coordinators, is deemed to be illegal or immoral.
17. The event coordinators may withdraw or cancel a stallholders permit in the event of the stallholders failure to comply with these conditions. Site fees will not be refunded in the event of a site permit being withdrawn for any breach of these conditions.
18. As all advertising and promotion costs must be made by the organisers, regardless of the weather, site fees will not be refunded in the event of inclement weather.

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## Minimum Standards for the Operation of a Temporary Food Stall

